

# CENTER JOINT UNIFIED SCHOOL DISTRICT

## BOARD OF TRUSTEES REGULAR MEETING Virtual Meeting

Wednesday, January 20, 2021

### MINUTES

*The Governor issued Executive Order N-25-20, which directs Californians to follow public health directives including canceling large gatherings. The Executive Order also allows local legislative bodies to hold meetings via conference calls while still satisfying state transparency requirements. This meeting was held as Zoom meeting, and the public was able to submit comments from our Livestream page.*

**OPEN SESSION - CALL TO ORDER** - Trustee Pope called the meeting to order at 5:00 p.m.

**ROLL CALL** - Trustees Present: Mrs. Anderson, Mr. Bruno, Mrs. Kelley, Dr. Lee, Mrs. Pope  
Administrators Present: Scott Loehr, Superintendent  
Craig Deason, Assist. Supt., Operations & Facilities  
Lisa Coronado, Director of Fiscal Services  
David Grimes, Director of Personnel/Student Services  
Mike Jordan, Director of Curriculum/Instruction/Special Ed.

#### **ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**

1. Public Employee Performance Evaluation (Certificated) - Superintendent (G.C. §54957)
2. Student Expulsions/Readmissions (G.C. §54962)
3. Conference with Labor Negotiator, David Grimes, Re: CSEA and CUTA (G.C. §54957.6)

#### **PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION**

**CLOSED SESSION - 5:00 p.m.**

**OPEN SESSION - CALL TO ORDER - 6:06 p.m.**

Trustee Kelley asked that anyone wishing to address the board, to complete the online form, and to do that early as there is a delay in receiving items and having them read to the board. Once items are closed and voted on the board will not be reopening for any further discussion.

**FLAG SALUTE** - led by Kelly Kelley

#### **ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION**

There was no action taken during closed session. The following action was taken during Open Session:

2. Student Expulsions/Readmissions (G.C. §54962)  
Student Discipline Resolution #18/19-9 EXT

This item will be brought back to the February agenda.

Trustee Pope noted that community members have asked that when using acronyms, that we explain what those acronyms stand for.

**ADOPTION OF AGENDA** - There was a motion to approve the adoption of the agenda as presented.

**Motion:** Pope  
**Second:** Anderson

**Vote:** General Consent

**ADMINISTRATION OF OATHS OF OFFICE** - Scott Loehr, Superintendent, administered the Oath of Office to Nancy Anderson.

### **ORGANIZATION REPORTS**

1. CUTA - Venessa Mason, President, thanked the school board for keeping the staff, students and their families safe during the pandemic and that they have chosen to have that as a priority. She noted that as each of us become personally affected by Covid it is becoming more and more evident that no matter how safe you think you are, the virus will still surprise you. She noted that two members in her household have been affected, there are teachers that have had family members pass away or seriously ill. She noted that it is unreal how quickly it can spread.

The CTA (California Teachers Association) Capitol Service Center, which is the regional office, is hosting a school board workshop on Monday, January 25<sup>th</sup> from 6-8pm. She invited any school board members who would be interested in attending this event. It is held every two years and the purpose is to improve relationships among association leaders, as well as school board members. She noted that she will send out the invitation to board members immediately after the meeting. Mrs. Mason noted that they appreciate that the Board is experiencing difficulties of running a Zoom meeting; teachers watching right now are feeling entertained by the shenanigans. The teachers are seeing the Board struggle with the things that they see every day.

2. CSEA - Marie Huggins, President, noted that as we transition into a new year, it is encouraging to see classified staff members finding more creative ways to offer support and resources to our students and families. It is like there is a renewed sense of purpose, and possibilities. We have had Virtual Book Fairs at Dudley Elementary to enable families to purchase books at an affordable price to provide access to supplemental reading materials. Students can also check out library books through a safe process. At North Country, there is a virtual story time on Thursdays through Google Meets. At Oak Hill there is a system to check out books online. Some of our classified staff are checking into ways to benefit our families by learning Spanish and other languages using available professional development resources. She noted that she appreciates that at Center we can think outside the box and continue to provide a positive learning environment.

### **COMMITTEE UPDATES**

1. **Facilities Update** - Craig Deason, Assistant Superintendent of Operations & Facilities, covered the following items:

#### Full Day Kindergarten Classroom Project – Oak Hill

- the work in the front of school is almost complete
- doors are opened up and there is concrete to walk on
- there is some concrete to complete at the playground gate and interior
- infill and compaction of building pad are complete
- trenching is taking place on top of the pad for storm drains

### **COMMITTEE UPDATES (continued)**

#### **CTE (Career Technical Education) Programs: Residential & Commercial Construction / Information Technology**

- they have revised the designs and staff input is complete
- the schematic design is complete; getting ready to move into the design development phase
- working on donating 14 portables that are already on that site to reduce portables. This would allow for future funding for high school classes. There is a Resolution on the agenda tonight for the district to donate those.
- there is also a resolution tonight to incorporate the part where the district office annex sits into the high school. This will allow us to build the CTE (Career Technical Education) classes there, and be considered the high school campus, which will allow us to receive funding for that.

#### **JMC School Site**

- there is a Board presentation of schematic design coming shortly
- they did a page turn with maintenance, grounds, and custodial of Design Development Drawings
- they are still working on land purchase; waiting on CDE (California Department of Education) approval

### **REPORTS/PRESENTATIONS**

1. **Audit Report for Fiscal Year 2019-2020** – Jen Aras, from Crowe LLP, shared that audit process and highlighted a few items within the actual financial statements. She noted that with doing this during a pandemic, and having to conduct this entire audit remotely, it is really something that the district should be really proud of - completing the audit within the normal timeframe. She noted that there was one finding when it comes to state compliance. That finding is a clerical finding, in that there is no fiscal impact to the district but in their testing of the compliance around the School Accountability Report Card and the facilities inspection tool they noted 2 instances where there was a discrepancy between the rating in categories. This is more of a clerical matter and they are required to report that to the board. There were no findings as it relates to federal compliance and there were no control findings related to financial reporting.

2. **Sierra Vista New School Architect Presentation** – Sarah Ho from AC Martin Architects shared slides with the board regarding the 12 acre proposed school site within the Sierra Vista development area. This campus could house up to 800 students. She shared the designed layout of the campus. She noted that they have looked at a design with some modular buildings to use up the space appropriately for accommodating the number of students in the best way they can. Mr. Deason noted that the district is moving into design development next, and then into construction documents. There is a lot more to come as the district works through this process.

3. **Williams Uniform Complaint Quarterly Reporting** - Mike Jordan, Director of Curriculum, Instruction & Special Education, reported that he had nothing to report.

4. **Universal Design for Learning (UDL)** – Mike Jordan, Director of Curriculum, Instruction & Special Education, introduced Rebecca Lawson from the Curriculum & Instruction Department. Rebecca Lawson shared screens that explain the Why, How, and What of UDL.

Trustee Lee noted that she appreciates the work that Mrs. Lawson did in presenting the extent that the district has gone to, to become familiar with UDL; she is looking forward to learning more. She noted that she is excited that Mrs. Lawson did distinguish between curriculum differentiation and UDL. She noted that she is thrilled to see the district moving in that direction. Trustee Anderson thanked Mrs. Lawson for the report and for her work on this.

## **REPORTS/PRESENTATIONS (continued)**

**5. Social-Emotional Learning (SEL)** – Mike Jordan, Director of Curriculum, Instruction & Special Education, shared a presentation that covered What is Social-Emotional Learning, the CJUSD Shared Vision, and the Multi-Tiered System of Supports Blueprint.

Trustee Kelley asked if this has supplanted any of the restorative justice or other programs that we have had at the schools, and have we incorporated the social emotional learning into the existing programs. Mike Jordan noted that it hasn't supplanted another programs. Social Emotional Learning is more of a philosophy that encompasses many, many programs, many ideas, many philosophies, how you are setting up your culture of your school, and every interaction that goes on. Mr. Loehr noted that this allows us to align programs that help us support SEL.

Trustee Anderson commented that with the experience with her own family, that this program is working tremendously. She noted that with students on the autism spectrum, as well as students that come from broken homes, they need the extra support along the way. One adult can make such a huge difference in a child's life. She noted that she has so much respect for our folks in the district that go out and find these programs and attitudes for using within the district. Mike Jordan noted that it is probably the most important thing we do.

Trustee Kelley noted that he had mentioned trauma informed learning. She asked what kind of training has district staff gone through as far as adverse childhood experiences aces. She noted that she would love to hear more at a future board meeting. She asked what have we done in regards to aces and trauma informed learning. Mr. Jordan noted that we have had training through SCOE (Sacramento County Office of Education) in regards to trauma informed learning. The district has brought in some speakers from the National Mental Health Association. He noted that he is happy to share a spreadsheet with the board that shows all of the trainings that the sites have had.

## **COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA - None**

### **BOARD/SUPERINTENDENT REPORTS**

#### **Mr. Bruno**

- wished everyone a Happy New Year
- welcomed Trustee Anderson back

#### **Dr. Lee**

- thanked Mr. Jordan and Ms. Lawson for their presentations today
- will be hosting a Zoom meeting on 2/23 from 4:30-6:00 pm. Mr. Jordan will post the info on the Curriculum and Instruction website. She would like to learn more about the state of social, emotional and cultural competent teaching in our district. She would like folks to share more so she can learn more and bring back what she finds to fellow board members, and to inform her knowledge of where we stand.
- noted that Monday was Martin Luther King Day. She would love for some teachers to share with her things that they did to teach the students, at all levels, about the civil rights movement and the importance of it in our history.

#### **Mrs. Anderson**

- wished everyone a Happy New Year
- noted that hopefully we can get rid of Covid and get back to normal

## **BOARD/SUPERINTENDENT REPORTS (continued)**

### **Mrs. Pope**

- noted that she reads the School Accountability Report Cards, and that she found a commonality which is MTSS (a Multi-Tiered Systems of Support). She thanked Mr. Jordan and Mrs. Lawson for their help with this program.
- commended McClellan High for their Get Focused, Stay Focused program. This is a ten year career life plan skill based education plan.
- asked Lisa Coronado to give an overview of how we are spending the \$6 million Covid money
- asked Craig Deason for an overview of the Ten Year Plan to the state
- wished everyone a Happy New Year

### **Mrs. Kelley**

- gave an official welcome to Christopher Beaber, Dorothy Stevens, Anna Jacob, and Arely Resendes, who are new employees to the district
- congratulated Angela Espinoza and Michael Treadwell on their promotions
- congratulated Kathryn McInnis on her retirement
- gave a special recognition to Lisa Coronado and her team for the outstanding audit
- noted that she is planning to take the Masters in Governance training courses
- discussed the recent Covid numbers
- thanked Craig Deason for his work with facilities and Mike Jordan's work with social emotional learning

### **Mr. Loehr**

- wished Kelly a happy birthday
- thanked Lisa Coronado and the Business Office for the clean audit
- thanked Becky Lawson for her presentation
- thanked Mr. Jordan for his continued work
- noted that he appreciates the Board's role in doing what we need to do for our students and the families
- shared about a principal in our district that is doing a virtual lunch; kids can join him at different times during his lunch. That is an example of great things going on in our district.

## **CONSENT AGENDA**

1. *This item was pulled for separate consideration.*
2. Approved Classified Personnel Transactions
3. Approved Certificated Personnel Transactions
4. Approved Revision to CSEA Collective Bargaining Agreement, Article XIII, Evaluation Procedure
5. Approved Renewal of MOU with CSEA for Bus Driver Hiring Incentives
6. Approved Revised Job Description: Technology Coordinator
7. Approved 2020-21 School Plan for Student Achievement - Dudley
8. Approved 2019-20 School Accountability Report Cards
9. Approved Northern California ICT Hub Pathway Support Program
10. Approved Professional Services Agreement: Kevin Bracey, Lifechangers Intl.
11. Approved Professional Services Agreement: Kader Camp, Inc. (Sami Circuit)
12. Approved Resolution #21/2020-21: Authorizing the Donation and/or Disposal of Certain Personal Property
13. Approved Agreement with Vanden Box Electric, Inc. to Install Electric Vehicle Charging Stations for Future Fleet Vehicles
14. Approved Agreement with Vanden Bos Electric, Inc. to Install Bus Metering Stations



**CONSENT AGENDA (continued)**

15. Approved \$15,000 Donation from Winn Foundation for Center High School's Geometry and Construction Program
16. Approved Professional Services Agreement with Geocon Consultants, Inc. to Provide Geotechnical Engineering Services for New Sierra Vista Elementary School Site 1 Project
17. Approved 2020-2021 Safe School and Emergency Preparedness Plan – North Country
18. Approved 2020-2021 Safe School and Emergency Preparedness Plan – Spinelli
19. Approved 2020-2021 Safe School and Emergency Preparedness Plan – Dudley
20. Approved 2020-2021 Safe School and Emergency Preparedness Plan – Oak Hill
21. Approved Payroll Orders: July - December 2020
22. Approved Supplemental Agenda (Vendor Warrants): December 2020

Trustee Anderson noted that she would like to pull item #1 from the Consent Agenda. There was a motion to approve all of the Consent Agenda items, excluding #1.

**Motion:** Pope  
**Second:** Bruno

**Ayes:** Bruno, Kelley, Lee, Pope  
**Noes:** None  
**Abstain:** Anderson

**CONSENT AGENDA ITEMS PULLED FOR SEPARATE CONSIDERATION**

1. Approved Adoption of Minutes from December 16, 2020 Regular Meeting

**Motion:** Pope  
**Second:** Bruno

**Ayes:** Bruno, Kelley, Lee, Pope  
**Noes:** None  
**Abstain:** Anderson

**BUSINESS ITEMS**

**A. APPROVED - Center High School's Comprehensive Plan to Maintain Student Academic Progress During Distance Learning**

Jerald Ferguson, Principal at Center High School, shared a presentation that covered credit recovery, the opportunity to validate a course, challenge a course by examination, and graduation requirements reduction. Trustee Pope asked if these options are school-wide, except for the graduation requirement reduction, which is for the 20/21 class. He said that was correct. She also asked who writes the exam for challenging a course. Mr. Ferguson noted that current board policy notes that it would be the department chair, in coordination with administration. She asked if the department chair would also submit the test. He said they would need to work with county health guidelines to provide a safe environment, and the test would be administered by administration. She asked if other schools in other districts are having the same options, or is this something our staff and administration created. Mr. Ferguson noted that Mr. Loehr, Mr. Jordan and Mr. Ferguson have been looking at what other districts are doing. Our plan is a little more comprehensive. He noted that some districts may not have as many options.

Mr. Loehr complimented Mr. Ferguson and the Center High staff for recognizing this early and coming up and thinking it through before it's too late. Trustee Pope thanked Mr. Ferguson, Mr. Jordan and everybody at Center High for their hard work. She then noted that there is chatter within the community that Center High has changed their policies and added additional homework to the students. Are any departments within your school adding additional homework. Mr. Ferguson said they are not. If anything, teachers may be offering alternative assignments, options for students to catch up; there is nothing added that is required or extra. She again, thanked all of the departments within Center High for taking the time and going the extra mile for their students.

**BUSINESS ITEMS (continued)**

Trustee Kelley asked for clarification of the reduction of requirements, that it is not a reduction below the state level and would be on a case by case basis. Mr. Loehr noted that this is correct. Trustee Bruno noted that he really appreciates the effort that has gone into this; these are some creative solutions. They did a great job putting this together. He asked how this would be conveyed to the people and do they have the resources to meet with all of the students to be able to discuss with them what all of their options are. Mr. Ferguson noted that they already have plans in place and meetings will take place starting next week. We have counselors on staff, and have classified staff that can make phone calls for setting this up. This will be an ongoing process, but will be starting with the Seniors. Trustee Anderson asked if there are any plans being made for graduation for this year's Seniors. Mr. Loehr noted that we are optimistic, but at this point we would have the same plan as last year if conditions don't warrant an in-person ceremony. Mr. Ferguson and his team have already been talking through this. Staff will try to make it as special as they can based on the circumstances.

**Motion:** Anderson

**Second:** Pope

**Ayes:** Anderson, Kelley, Lee, Pope

**Noes:** None

**Abstain:** Bruno

**B. APPROVED - Resolution # 22/2020-21: Approving Expansion of Center High School onto the Adjoining Center Junior High School Parcel and Finding Such Expansion Exempt from the California Environmental Quality Act and Approve the Filing and Recordation of a Notice of Exemption**

Mr. Loehr noted that the master plan for Center High School is to expand into the old Center Junior High School campus as the district is growing very rapidly. This action helps us because we are bringing CTE (Career Technical Education) funding. This helps us make it one continuous campus, which will benefit us for funding and other reasons.

**Motion:** Bruno

**Second:** Pope

**Ayes:** Anderson, Bruno, Kelley, Lee, Pope

**Noes:** None

**C. TABLED - COVID-19 Status in our Region & Transitioning to Plan 2**

Trustee Kelley noted that this was listed as an action item. She asked the Superintendent what the action for this item would be. Mr. Loehr noted that the Board had asked that this be on the agenda each meeting, to see where we were. At this point, we want to share the current case rate. The Governor has shared a new reopening plan that came out last week. There are new requirements so we have updated our plans for reopening. Sacramento County Health is not issuing waivers. At this point there is real no clear path for us to come back to school because we had not opened previously. He asked that when numbers start to come down, the board can discuss at that next regular meeting. Or if it happens quickly, we can schedule a special meeting. We will continue to keep this on the agenda. While we are still planning to reenter this returning phase, we are looking at the learning loss and students that are struggling. We will come back with information about summer programs and credit recovery programs that could be available at every school site, provided we can get back on campus and/or some other creative ways we can reach the students.

Trustee Pope noted that she has received communication of inadequate training of our staff on distance learning and the preparation for distance learning. She asked Mr. Jordan to give a slight overview of the training that our staff has had and are we still continuing training. Mr. Jordan that there have been multiple trainings from SCOE staff, our own staff, and outside vendors on all of the different modes and platforms that we brought in. Teachers have had to learn a whole new way of teaching,

**BUSINESS ITEMS (continued)**

and a lot of it has been the different platforms that we are using. Trainings have been ongoing. She noted that if anyone would like to see the information on the training offered, it is in the December board meeting video, as well as in the board packet. Trustee Pope noted that she had been told that we have the wrong masks; the KN95 masks and smocks are inadequate. Trustee Kelley noted that the KN95 masks are being used by frontline first responders. Mr. Jordan stated that Trustee Kelley is spot on; you can't get N95 mask right now. We do have a handful of N95 masks that we were able to get from the state early on. The state provided the district with a bunch of PPE over the summer, including the smocks. As soon as we found out that the short sleeve smocks were inadequate we ordered long sleeve smocks. We have another order in to receive more. We have lots of KN95 masks, shields, smocks, and 3ply surgical masks. We have purchase special cots for each of our isolation rooms when the time comes. Isolation rooms have been set up at each site, in a building other than the main office. Mr. Deason added that each of the isolation rooms, as well as the nurses' rooms have HEPA air sweepers in them. They are getting an extra dose of filtration in those rooms. He noted that he found where he can get some N95 masks and will be ordering those. Mr. Jordan thanked Mr. Deason for getting all of the PPE for us. He also thanked Tina Duncan in his office and Gail our RN for their work going through the catalogs and ordering as well. Trustee Pope thanked Mr. Jordan and Mr. Deason for the information.

Trustee Bruno noted that this week we are at 48.7 for the adjusted case rate and 54.6 for the actual case rate. Both of those numbers are up slightly from last month, but it is seeming to be going back down from Christmas, but the numbers are still up from where we were when discussing this a month ago. Trustee Anderson noted that she has heard that there is a 3<sup>rd</sup> strain that has hit California. We don't know what that is going to do. She noted that we are no where close to being out of this.

Carol Hunt read public comments from the following:

Louise Braden – asked when SDC classes will start up in small cohorts

Peter Brown – shared his concerns with students and staff contracting COVID at school and bringing it home to family members.

Donna H – asked for clarification as to the expectations for virtual learning in regards to videos during live meetings for classes.

Mr. Loehr noted that regarding bringing back SDC classes, the agreement with the teacher's union states that it is voluntary to come back. If folks want to come back we are able to bring those cohorts back. As for the video during classes, Mr. Jordan noted that there is no district policy that video cameras have to be on. That would be a site or a teacher decision. The district is not mandating it. Mr. Loehr noted that they can talk to the leadership team that they are communicating that.

Trustee Lee asked if it was addressed in the Playbook. Mr. Jordan noted that we do not allow recordings of the classes. He also said that it may say in the playbook that cameras are optional, but he would have to look through it again to see before he said it definitively. Trustee Lee asked that they reach out to administration to make sure it is clear.

Mr. Jordan gave Mr. Brown his condolences. He noted that for the last 3 and a half years he has sat in Mr. Brown's family member's office and that the family member has been considered a mentor to him. He was a great man. Trustee Pope and Trustee Anderson gave their condolences.

There was a motion to Table this item.

**Motion:** Kelley

**Second:** Pope



**ADVANCE PLANNING**

- a. *Future Meeting Dates:*
  - i. *Regular Meeting: Wednesday, February 17, 2021 @ 6:00 p.m. – Virtual or Riles Middle School, 4747 PFE Road, Roseville, CA 95747*
- b. *Suggested Agenda Items: Multi-Tiered Support System at a future board meeting*

**ADJOURNMENT – 8:24 p.m.**

**Motion:** Anderson  
**Second:** Bruno

**Vote:** General Consent

Respectfully submitted,

/s/

Scott A. Loehr, Superintendent  
Secretary to the Board of Trustees

/s/

Steven Bruno  
Board of Trustees Clerk

2/17/2021

Adoption Date